



Board Members Present

Theo Bluhm, AIA (President)  
Claude Dechow, AIA (Director of Government Affairs)  
Mark Harold, AIA (Director of Continuing Education)  
Julie Jaurique-Chipps, Associate (Associate Director)  
Bruce Poulsen, AIA (Director of Information /PR)  
Paul Stommel, AIA (Secretary)

Staff Present:

Jeremy Hofer (Staff)

Board Members Absent:

Rod Andreasen, AIA (Vice President)  
Skip Carlstrom, AIA (Consultant to Sand Event)  
Arthur Dyson, AIA (Director of Education)  
John Frost, AIA (Treasurer)  
Chris Johnson, AIA (Director of Membership)  
Rolando Gonzalez, AIA (Director of Education – COS)  
Donald Landon, Student (Student Representative)  
David Phillips, AIA (AIA CC Delegate)  
Ken Zamora, AIA (Director of Education – FCC)

- I. Board President Theo Bluhm called the meeting to order at 6:12pm.
- II. May meeting minutes were unanimously approved.
- III. Executive Director Report by Jeremy Hofer
  - a. Student Design Competition recap –
    1. Julie suggested including more information about the participants, ie resume.
    2. Sparse participation from AIA Board.
  - b. Contract Documents – website, protocol
    1. Local chapter is not a full-service provider. Jeremy will start application process.
    2. It would be helpful to have a summary/sample of what the documents so prospective buyers can know what they are. Bruce will scan a summary.
  - c. AIA Sign (purchase was approved Feb 2006 for approx \$1,300.00)
    1. Take off phone/fax/address. Jeremy will revise design and email out to board for approval.
    2. Jeremy will also design a sign for the parking lot.
  - d. Jeremy described a recent phone discussion with Shadin Nimery who was disturbed by the inclusion (by cc:) of Julie on an email correspondence that Jeremy had sent June 5<sup>th</sup>. The content of the email included details of Board room scheduling and use of PESC equipment. On the phone call and in a subsequent email Shadin told Jeremy that as the ARE Study Group Coordinator she should have been asked about the inclusion of Julie in the correspondence. Jeremy reported that for the sake of transparency it is PESC policy to include a board representative on this type of correspondence and that Julie was included in the email because of her role as Associates Director. It was decided that Ms. Nimery will remain ARE Study Group coordinator who should report to Julie. Julie will give a monthly update to the board regarding ARE Study Group happenings. John Frost will give Shadin a call to discuss the incident.
- IV. President report by Theo Bluhm, AIA
  - a. Theo raised concern about the heavy workload on John, the current treasurer and brought up the potential of PESC taking over bookkeeping. Joanne Bloom had been doing it and potentially may

do it for a fee in the future. Email poll will be sent to the board before the July meeting with a quote from PESC and a decision will be made at the July meeting.

- b. Old Board Binder needs to be updated
  - 1. Bylaws & Rules of the Board: Jeremy will scan and send to John.
  - 2. John will research national's template and compare.
  - 3. Roles and responsibilities: Theo will look for these on old AIA computer.
- c. Design awards – Not set up yet, Theo is going to CC for judges.
- d. Wants to pull Mark Christianson from CC – watchdog on legislation.
- e. Continuing education – California is looking at mandatory continuing education.
- f. AIACC committee that is looking for people doing good works in the community. Bruce suggested John Powell from Bakersfield.

V. Vice-President report by Rod Andreasen, AIA

- a. Not present.

VI. Financial report by John Frost, AIA.

- a. Bank of West \$6,716
- b. UBS \$54,510
- c. Reimbursement check to Bruce
- d. Payment to PESC

VII. Secretary report by Paul Stommel, AIA

- a. Nothing to report.

VIII. AIA CC Board Director: AIASJ Rep. report by David Phillips, AIA

- a. Not present.

IX. Info and PR report by Bruce Poulsen, AIA

- a. Julie is working on the CALBO workshops. Jeremy will hold off on promoting DSA until after the CALBO workshops to avoid confusion.

X. Membership report by Chris Johnson, AIA

- a. Not present.

XI. Government Affairs report by Claude Dechow, AIA

- a. Soliciting for CALBO Training.

XII. Education report by Art Dyson, AIA

- a. Not Present.

XIII. Education report for COS by Rolando Gonzalez, AIA

- a. Not Present.

XIV. Education report for FCC by Ken Zamora, AIA

- a. Not Present.

XV. CE report by Mark Harold, AIA.

- a. Nothing to report.

XVI. Sand Event report by Paul Stommel, AIA

- a. Tracy Kasian is primary at Riverpark. Sept 22<sup>nd</sup> or 29<sup>th</sup> are available. Paul will confirm the 29<sup>th</sup> with Tracy.
- b. Paul will send Jeremy a copy of sponsorship letter. Theo, Paul, and David will get together for potential sponsor list.
- c. Potentially Thursday October 4<sup>th</sup> the week following for the awards & golf day.

XVII. Associate Director report by Julie Jaurique-Chipps

- a. Summertime event for Associates

- b. Luncheons:
  - 1. Still in contact with PG&E.
- c. July 11 Luncheon: TBA
- d. August 8 Luncheon: TBA
- e. September 12 Luncheon: TBA
- f. Bruce suggested partnering with CSI and USGBC to co-sponsor luncheons. Each chapter would be in charge of a luncheon every 3 months.

XVIII. Student Representative report by Donald Landon

- a. Not present.

XIX. Website update report by Jeremy Hofer

- a. Nothing to report.

XX. Other Business

- a. Change Conference – June 25 & 26

XXI. Adjournment